



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, February 26, 2019 ♦ 7:00 p.m. Boardroom

Trustees:

Members: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education Designate), Michelle Shypula and Leslie Telfer (Superintendents of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1 – 2

1.4 Declaration of Interest

1.5 Approval of Board Meeting Minutes – January 22, 2019

Pages 3 – 5

Approval of Special Meeting of the Board Minutes – February 4, 2019

Pages 6 – 7

Approval of Special Meeting of the Board Minutes – February 8, 2019

Pages 8 – 9

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – February 19, 2019

Pages 10 – 15

Presenter: Dan Dignard, Vice-Chair

- School Year Calendar (pages 16 – 22)
- Excursion – Hawaii Girls' Rugby Tour 2020 (page 23)
- Excursion – Italy (page 24)

5.2 Student Trustee Update

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Presenter: Kaiya Daly, Student Trustee

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption



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9. Trustee Inquiries

10. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
- The security of the property of the board;
 - The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian;
 - The acquisition or disposal of a school site;
 - Decisions in respect of negotiations with employees of the board; or
 - Litigation affecting the board.

11. Report on the In-Camera Session

12. Future Meetings and Events

Page 26

13. Closing Prayer

Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen

14. Adjournment



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting Tuesday, January 22, 2019 ♦ 7:00 p.m. Boardroom

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Chris N. Roehrig (Director of Education & Secretary), Michael McDonald, Michelle Shypula and Leslie Telfer (Superintendents of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 22, 2019 Board Meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Board Meeting Minutes – December 11, 2018

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the December 11, 2018 Board Meeting.

Carried

Approval of the Special Meeting of the Board Minutes – January 15, 2019

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 15, 2019 Special Meeting of the Board.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda – Nil



5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – January 15, 2019

Vice-Chair Dignard reviewed the business of the January 15, 2019 Committee of the Whole meeting and brought forward the following recommendations:

WHEREAS the Board has approved the following goals in its 2018 strategic plan:

- High levels of student achievement; especially in mathematics and literacy*;
- Deepening of faith formation and catechesis for students and adults*;
- Fostering safety and health in our schools*.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Goals for the 2019-20 Budget.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Update to the Five-Year Facilities Renewal Plan.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the budget procedures as outlined in the 2019-20 Budget Procedure Manual (September 1, 2019 to August 31, 2020).

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Revised Budget Estimates – 2018-19, in the amount of \$135,414,336.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of January 15, 2019.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of January 15, 2019.

Carried

5.2 Student Trustee Update

Student Trustee Daly reviewed the successful Advent events that occurred in December. She indicated that the work of the student councils would be put on hold to allow everyone time to study for the upcoming exams. Student Trustee Daly highlighted the work at St. John's College to help students with the stresses of exams.

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update.

Carried

6. Information and Correspondence

6.1 There was a trustee inquiry at the Committee of the Whole Meeting on January 15, 2019 regarding the lift at St. Mary's Catholic Learning Centre. Director Roehrig confirmed that the lift is properly functioning.

6.2 Director Roehrig distributed a link via email to the Director's Annual Report for the 2017-18 school year, which is mandated by the Ministry. He indicated that the report would be posted on the Board's website.



Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion – Nil

8. Notices of Motion Being Considered for Adoption – Nil

9. Trustee Inquiries

Trustee Casey inquired about the release of the Fraser report and if a copy had been received. Director Roehrig indicated that we have not received a copy of the report. He provided the report to the trustees, via email, during the meeting.

Trustee Chopp inquired about the inclusion of the EQAO score being counted as part of a student's final mark. Director Roehrig indicated that the Grade 9 math mark would include the EQAO score as part of the culminating mark. He will send Trustee Chopp a sample course outline that would show the breakdown of the culminating mark.

10. Business In-Camera

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

Chair Petrella acknowledged that it was Director Roehrig's last meeting with the Board. He thanked Director Roehrig for his service to the Board and wished him well in his new role with Huron-Perth Catholic District School Board.

12. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

13. Closing Prayer

The meeting with closed with prayer led by Chair Petrella.

14. Adjournment

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the January 22, 2019 Board Meeting.

Carried



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Special Meeting of the Board
Monday, February 4, 2019 ♦ 4:30 p.m.
Trustee Meeting Room**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp

Teleconference: Carol Luciani

Absent: Mark Watson

Senior Administration:

Michael McDonald (Director of Education Designate),
Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 4, 2019 Special Meeting of the Board.

Carried

1.4 Declaration of Interest – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda – Nil

5. Committee and Staff Reports – Nil

6. Information and Correspondence – Nil

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



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9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Closing Prayer

Chair Petrella led the closing prayer.

11. Adjournment

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the February 4, 2019 Special Meeting of the Board.

Carried



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Special Meeting of the Board
Friday, February 8, 2019 ♦ 10:00 a.m.
Trustee Meeting Room**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp

Absent: Carol Luciani, Mark Watson

Senior Administration:

Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 8, 2019 Special Meeting of the Board.

Carried

1.4 Declaration of Interest – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda – Nil

5. Committee and Staff Reports – Nil

6. Information and Correspondence – Nil

7. Trustee Inquiries – Nil

8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried



BRANT HALDIMAND NORFOLK Catholic District School Board

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10. Closing Prayer

Chair Petrella led the closing prayer.

11. Adjournment

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the February 8, 2019 Special Meeting of the Board.

Carried

RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

February 19, 2019

AGENDA ITEM	MOTION
5.1	THAT the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2019-20 School Year Calendars for Elementary and Secondary schools.
5.2	THAT the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John's College for the Girls' Rugby Team to travel to Hawaii from Sunday, March 15 to Sunday, March 22, 2020 to participate in the Girls' Rugby Tour 2020.
5.3	THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Italy from Friday, March 13, 2020 to Sunday, March 22, 2020.

RECOMMENDATIONS:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of February 19, 2019.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of February 19, 2019.



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, February 19, 2019 ♦ 7:00 p.m.
Boardroom**

Trustees:

Present: Rick Petrella (Chair), Dan Dignard (Vice-Chair), Cliff Casey, Bill Chopp, Carol Luciani, Mark Watson, Kaiya Daly (Student Trustee)

Senior Administration:

Michael McDonald (Director of Education Designate), Leslie Telfer (Superintendent of Education), Jim LoPresti (Corporate Services Advisor)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Chair Petrella.

1.2 Attendance

As noted above.

1.3 Approval of the Agenda

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 19, 2019 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – January 15, 2019

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes for the January 15, 2019 Committee of the Whole Meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations – Nil

3. Delegations – Nil

4. Consent Agenda

There was a trustee inquiry about the accessibility plan as presented as appendix A in the Accessibility Steering Committee minutes. There was clarification being sought regarding outstanding projects, timelines and budgets, as well as estimated dates of completion. Director Designate McDonald clarified that the plan outlined initiatives that were undertaken in 2018 and there are still items that will need to be completed.



There was another trustee inquiry about the Friends of the Educational Archives meeting and Brant Haldimand Norfolk Catholic District School Board representation. Chair Petrella indicated that Trustee Watson is the representative on this committee. The trustees were seeking clarification regarding the debt that was recently paid off, what items are being stored in the archives and if we were to leave, what are the ramifications of that.

In response to a trustee inquiry about language assistants and speech pathologists, as mentioned in the Special Education Advisory Committee Meeting minutes, Director Designate McDonald indicated that staff are having difficulty filling the speech pathologist position but will seek clarification about the language assistant position.

- 4.1 THAT the Committee of the Whole refers the Educational Field Trips Summary report to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.2 THAT the Committee of the Whole refers the unapproved minutes of the Accessibility Steering Committee Meeting of November 28, 2018 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.3 THAT the Committee of the Whole refers the unapproved minutes of the Special Education Advisory Committee Meeting of January 15, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.
- 4.4 THAT the Committee of the Whole refers the unapproved minutes of the Friends of the Educational Archives Special Meeting of January 22, 2019 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all reports and approves all motions under the Consent Agenda.

Carried

5. Committee and Staff Reports

5.1 School Year Calendar

Director Designate McDonald indicated that the proposed 2019-20 calendars fulfill the requirements as outlined in Regulation 304 and Policy/Program No. 151. The calendars, as presented, are similar to the format of the current school year. Director Designate McDonald indicated that five of the seven secondary professional activity days align with that of the Grand Erie District School Board, and six of the seven align in the elementary panel. He provided an explanation for the variances between the Boards.

There was a trustee inquiry about the number of inclement weather days this year and the ramifications this may have on the current school year. Director Designate McDonald indicated that the decision to alter the current calendar (i.e. the cancellation of professional development days) to accommodate the inclement weather days is at the discretion of the Board. He indicated that it could be managed at the school level by focusing on curriculum expectations and deferring activities that are not linked to the curriculum.

There was another trustee inquiry regarding interviews and report cards. Superintendent Telfer indicated that there is a designated interview day for the elementary panel in November but there are no interviews after the report cards are distributed. She further clarified that there is not the same obligation in the secondary panel and these interviews typically occur after school.



BRANT HALDIMAND NORFOLK Catholic District School Board

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Catholic Education Centre
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Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2019-20 School Year Calendars for Elementary and Secondary schools.

Carried

5.2 Excursion – Hawaii Girls’ Rugby Tour 2020

Director Designated McDonald presented the request from St. John’s College to participate in an excursion to Honolulu, Hawaii from Sunday, March 15 to Sunday, March 22, 2020. He indicated that this would provide a unique opportunity to develop team building and rugby skills. The excursion would include attending mass at a local Catholic Church.

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John’s College for the Girls’ Rugby Team to travel to Hawaii from Sunday, March 15 to Sunday, March 22, 2020 to participate in the Girls’ Rugby Tour 2020.

Carried

5.3 Excursion – Italy

Director Designate McDonald presented the request from Assumption College School for an excursion to Italy from Friday, March 13 to Sunday, March 22, 2020. He indicated that this would expose students to rich history, art and culture of Italy. The excursion would also include faith formation as they visit the Vatican Museum, Sistine Chapel and St. Peter’s Basilica. Director Designate McDonald clarified that once the students arrive in Italy via air, they will travel by land until their return flight home.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Italy from Friday, March 13, 2020 to Sunday, March 22, 2020.

Carried

5.4 Camp Blast Summer Learning Program

Superintendent Telfer indicated that Camp Blast was held in July 2018 with 110 campers who attended at designated locations throughout the district. Teachers, special education resource teachers and principals identified students that did not make the literacy gains as anticipated throughout the school year to participate in the camp. Students were invited to participate in the camp at no cost to the parent/guardian, with the expectation of transportation to and from camp. Once the child had been selected, a consultant went out and did an assessment, which would become the focus of the camp. All Camp Blast instructors received two days of training that was related to effective instructional practices in literacy. There was a low student to teacher ratio that allowed for personalized instruction. By the end of the camp, teachers reported growth in almost all of the students. If the student did not move up a reading level, they were able to identify strategies that they had learned that can be carried forward with them. Superintendent Telfer indicated that our team was selected to attend a symposium and present the works of the Board.



Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Camp Blast Summer Learning Program report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

6. Information and Correspondence

Corporate Services Advisor LoPresti presented the trustees with photos from the classroom at St. Frances Cabrini School – Delhi that is nearing completion. He indicated that the contractors have started the brick work on the outside. They are expecting occupancy approval for March 11, 2019. The addition includes AODA enhancements. Mr. LoPresti indicated that the project is projected to come in on budget.

Mr. LoPresti also provided an update on the septic system at St. Theresa School – Brantford. He indicated that on February 2, 2019 it was found that the system was backing up. When the weather permitted, the system was excavated, the line was replaced and the system is fully operational again.

Mr. LoPresti indicated that Assumption College School – Brantford had a drain back up last week that is located directly above the mechanical room. The water overflowed and leaked into the fire panel, causing the CPU to fire. The fire control systems were put on standby and the emergency protocol was set into place. We were able to repair and reboot the system. There has been a cap placed on the drain.

Mr. LoPresti provided an update on the break in that occurred at St. Michael's School – Dunnville on February 6, 2019. He indicated that police and security were involved. Len Plant, Supervisor of Custodial Services, was dispatched with other staff to aid in repairs and clean up. The loss will not meet the threshold for the deductible; however, there was damage to property and some items were stolen.

Mr. LoPresti welcomed Jeff Ward, Supervisor of Custodial Services, to the Board. He provided a brief work summary of Mr. Ward.

In consultation with Philip Kuckyt, Manager of Transportation Services, Mr. LoPresti informed the trustees that we have had six inclement weather days in the past three weeks, compared to a total of nine inclement weather days in the past six years. He indicated that we have rendered decisions that have taken into consideration the best interests of the students and drivers.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives all information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

There was a trustee inquiry about the Reach Ahead summer program and transportation to and from the program. Director Designate McDonald indicated that Assumption College School – Brantford will be undergoing construction to the roof this summer. There was discussion about holding the program at St. John's College – Brantford. However, staff are exploring other options such as using the field house or St. Gabriel Catholic Elementary School – Brantford.

A trustee received a call from a parent at St. Patrick School – Brantford about a person that is scheduled to come into the Grade 7/8 classroom to talk about racism. Senior administration will look into the situation.



BRANT HALDIMAND NORFOLK Catholic District School Board

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Catholic Education Centre
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8. Business In-Camera

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming events.

11. Closing Prayer

Chair Petrella led the closing prayer.

11. Adjournment

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the February 19, 2019 meeting.

Carried

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Michelle Shypula, Superintendent of Education
Presented to: Committee of the Whole
Submitted on: February 19, 2019
Submitted by: Michael McDonald, Director of Education Designate

SCHOOL YEAR CALENDAR 2019-20

Public Session

BACKGROUND INFORMATION:

Regulation 304 and Policy/Program No. 151 (last revised December 5, 2017) set out the conditions governing and establishing school year calendars and outlines the following criteria that must be met:

- school year commences on or after September 1 and ends on or before June 30;
- the minimum number of school days required is 194;
- the minimum number of instructional days is 187;
- school boards must dedicate three PA days per school year to provincial education priorities and may dedicate up to four additional PA days per school year; and
- a board may designate up to ten instructional days as examination days.

Professional activities for the three mandatory PA days must be focused on teacher's professional learning with respect to the following current provincial education priorities, which are outlined in *Achieving Excellence*:

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Ensuring Public Confidence

Calendar specifications:

- The school year has been set at 194 days.
- All calendars designate seven Professional Activity days (three designated as Ministry days; four designated as Board days). Of the seven days, five are shared.
- For the three Ministry-designated days, elementary and secondary calendars will share the same PA days (October 11, 2019, November 15, 2019 and April 24, 2020).
- The elementary calendar includes two PA days for report card writing (January 20, 2020 and June 5, 2020).

DEVELOPMENTS:

A School Year Calendar Committee meeting was held on January 17, 2019. The draft calendar was vetted by representatives from the Curriculum and Special Education departments, OECTA, OSSTF – Educational Support Staff/Early Childhood Educators/Plant Support Staff, the BHN Catholic Principals' Council, Senior Administration, Board trustees and Regional Catholic Parent Involvement Committee executive. As has been past practice, the proposed calendars were developed over the course of several meetings with representatives from the Grand Erie District School Board to maximize efficiencies in transportation.

Attached are the proposed 2019-20 calendars for elementary and secondary schools.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the proposed 2019-20 School Year Calendars for Elementary and Secondary schools.

Board Name Brant Haldimand Norfolk CDSB (B67164)			
Calendar Title [2019-328007] 2019-20 Elementary School Year Calendar	Panel Elementary	Calendar Type Regular	Date Created Jan 08, 2019
Start of School Year Sep 02, 2019	End of School Year Jun 26, 2020	First Day Students Sep 03, 2019	Last Day Students Jun 25, 2020
Status Draft		Description Regular Calendar	

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	0	0
September	2 H	3	4	5	6	9	10	11	12	13 P	16	17	18	19	20	23	24	25	26	27	30					1	19	0
October		1	2	3	4	7	8	9	10	11 P*	14	15	16	17	18 H	21	22	23	24	25	28	29	30	31		1	21	0
November					1	4	5	6	7	8	11	12	13	14	15 PP *	18	19	20	21	22	25	26	27	28	29	1	20	0
December	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23 B	24 B	25 H	26 H	27 B	30 B	31 B				0	15	0
January			1 H	2 B	3 B	6	7	8	9	10	13	14	15	16	17	20 P	21	22	23	24	27	28	29	30	31	1	19	0
February	3	4	5	6	7	10	11	12	13	14	17 H	18	19	20	21	24	25	26	27	28						0	19	0
March	2	3	4	5	6	9	10	11	12	13	16 B	17 B	18 B	19 B	20 B	23	24	25	26	27	30	31				0	17	0
April			1	2	3	6	7	8	9	10	13 H	14 H	15	16	17	20	21	22	23	24	27	28	29	30		1	19	0
May					1	4	5	6	7	8	11	12	13	14	15	18 H	19	20	21	22	25	26	27	28	29	0	20	0
June	1	2	3	4	5 P	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26 P* P	29	30				2	18	0
July			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	0	0
Total															7	187	0											

Legend

P -Professional Activity Day;
 E -Scheduled Exam Day;
 B -Board Designated Day;
 H -Statutory Day;
 / -Half Day;
 P* -Professional Activity Day Devoted to Provincial Education Priorities;

Schools which will use this calendar :

School	Town or City	School	Town or City
Blessed Sacrament School	Burford	Christ the King School	Brantford
Holy Cross School	Brantford	Holy Family School	Paris
Jean Vanier Catholic Elementary School	BRANTFORD	Notre Dame Catholic Catholic Elementary School	Caledonia
Notre Dame School	Brantford	Our Lady of Fatima School	Courtland
Our Lady of Providence Catholic Elementary School	Brantford	Resurrection School	Brantford
Sacred Heart Catholic Elementary School	PARIS	Sacred Heart School	Langton
St. Basil Catholic Elementary School	Brantford	St. Bernard of Clairvaux School	Waterford
St. Cecilia's School	Port Dover	St. Frances Cabrini School	Delhi
St. Gabriel Catholic Catholic Elementary School	Brantford	St. Joseph's School	Simcoe
St. Leo School	Brantford	St. Mary's School	Hagersville
St. Michael's School	SIMCOE	St. Michael's School	Dunnville
St. Patrick School	Brantford	St. Patrick's School	Caledonia
St. Peter School	Brantford	St. Pius X Catholic Elementary School	Brantford
St. Stephen's School	Cayuga	St. Theresa School	Brantford



Board Name Brant Haldimand Norfolk CDSB (B67164)			
Calendar Title [2019-328350] 2019-20 Secondary School Year Calendar	Panel Secondary	Calendar Type Regular	Date Created Jan 14, 2019
Start of School Year Sep 02, 2019	End of School Year Jun 26, 2020	First Day Students Sep 03, 2019	Last Day Students Jun 25, 2020
Status Draft		Description Regular Calendar	

Month	1st Week					2nd Week					3rd Week					4th Week					5th Week					PA days	Instr days	Exam days
	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F			
August				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	0	0	0
September	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					1	19	0
October		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		1	21	0
November					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	1	20	0
December	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	15	0
January			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	1	14	5
February	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28						0	19	0
March	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				0	17	0
April			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		2	18	0
May					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	0	20	0
June	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				1	14	5
July			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	0	0	0
Total															7	177	10											

Legend

P -Professional Activity Day; E -Scheduled Exam Day; B -Board Designated Day; H -Statutory Day; / -Half Day;
P* -Professional Activity Day Devoted to Provincial Education Priorities;

Schools which will use this calendar :

School	Town or City	School	Town or City
Assumption College School High School	Brantford	Holy Trinity Catholic High School	Simcoe
Sprucedale Youth Centre	Simcoe	St John's College	Brantford
St. Mary Catholic Learning Centre	Brantford		



2019-20 Professional Activity Dates- Elementary

Professional Activity Day Devoted to Provincial Education Priorities

DATE	PA DAY THEME
Friday, October 11, 2019	School/Board Improvement Plans (Numeracy) FDK Teachers and ECE Teams: Inquiry-Based Learning and Pedagogical Assessment Documentation Strategies
Friday, November 15, 2019	Multiple Theme Day (PM) Occupational Health and Safety
Friday, April 24, 2020	Mental Health and Well-Being
Friday, June 26, 2020	Multiple Theme Day (AM) Fundamental Mathematics: Developing and Implementing Strategies to Improve Student Achievement in Mathematics, with a Focus on Fundamental Math Concepts and Skills

Other Professional Activity Days

DATE	PA DAY THEME
Friday, September 13, 2019	Faith Development- System Wide Faith Day
Friday, November 15, 2019	Multiple Theme Day (AM) Parent/Teacher Interviews
Monday, January 20, 2020	Report Card Preparation- Assessment, Evaluation, Grading, Reporting
Friday, June 5, 2020	Report Card Preparation- Assessment, Evaluation, Grading, Reporting
Friday, June 26, 2020	Multiple Theme Day (PM) School Improvement, Evaluation/Consolidation and Next Steps

2019-20 Professional Activity Dates- Secondary

Professional Activity Day Devoted to Provincial Education Priorities

DATE	PA DAY THEME
Friday, October 11, 2019	Board Improvement Plan for Student Achievement and Well-Being: School/Board Improvement Plans (Numeracy)
Friday, November 15, 2019	Multiple Theme Day: (AM) School/Board Improvement Plans (Using Differentiated Instruction and Assessment Strategies to Close the Age Gap) (PM) OHST – Occupational Health and Safety Training
Friday, April 24, 2020	Mental Health and Well-Being

Other Professional Activity Days

DATE	PA DAY THEME
Friday, September 13, 2019	Faith Development- System Wide Faith Day
Friday, January 31, 2020	School/Board Improvement Plans (School Improvement and Assessment)
Friday, April 3, 2020	Multiple Theme School/Board Improvement Plans – Numeracy Developing Evidence – Based Instructional Strategies
Friday, June 26, 2020	School/Board Improvement Plans (School Improvement, Consolidation/Evaluation/Next Steps)



**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Michael McDonald, Director of Education Designate
Presented to: Committee of the Whole
Submitted on: February 19, 2019
Submitted by: Michael McDonald, Director of Education Designate

**EXCURSION – HAWAII
GIRLS’ RUGBY TOUR 2020**

Public Session

BACKGROUND INFORMATION:

St. John’s College is requesting approval for an excursion to Honolulu, Hawaii from Sunday, March 15 to Sunday, March 22, 2020 (no school days missed due to March Break). Staff supervisor will include Cristina Hutchison and staff volunteer Marcie McGeein. The cost of the trip is approximately \$3,304.00.

DEVELOPMENTS:

Approximately twenty-five (25) members of the St. John’s Eagles Girls’ Rugby Team will be travelling by air to Honolulu, Hawaii. This educational tour will provide students a unique experience to develop not only their ability to play rugby, but also their team building skills and to represent the school in an international manner that is rarely afforded by many. While abroad the students will be able to train with two different rugby clubs, compete in matches against teams from all over North America and further their skills and comprehension of the game.

The students will also have the opportunity to explore Hawaii’s capital of Honolulu, see Iolani Palace, hike Diamond Head State Monument, visit the Polynesian Cultural Centre and attend a traditional luau. Students will attend mass at a local Catholic Church before their return home on Sunday morning.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the excursion request from St. John’s College for the Girls’ Rugby Team to travel to Hawaii from Sunday, March 15 to Sunday, March 22, 2020 to participate in the Girls’ Rugby Tour 2020.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Michael McDonald, Director of Education Designate
Presented to: Committee of the Whole
Submitted on: February 19, 2019
Submitted by: Michael McDonald, Director of Education Designate

EXCURSION – ITALY
Public Session

BACKGROUND INFORMATION:

Assumption College School is requesting approval for an excursion to Italy from Friday, March 13, 2020 to Sunday, March 22, 2020 (no school days missed as trip runs through March Break). Staff supervisors will include Katie Benoit, Katherine Brady-Puskas and Steven Glowala. The cost of the trip is approximately \$3,695.

DEVELOPMENTS:

Approximately twenty-five (25) Grades 9-12 students from Assumption College will be travelling by air to Italy. This tour provides an opportunity for students to study the rich history, art and culture of Italy. They will have the opportunity to visit numerous sites in Venice, Florence, Siena, Pompeii, Sorrento and Rome. They will also strengthen their faith as they visit the Vatican Museum, Sistine Chapel and St. Peter's Basilica.

All information has been provided in accordance with Board policy and procedures.

RECOMMENDATION:

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School for an excursion to Italy from Friday, March 13, 2020 to Sunday, March 22, 2020.

REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Kaiya Daly, Student Trustee
Presented to: Board of Trustees
Submitted on: February 26, 2019
Submitted by: Michael McDonald, Director of Education Designate

STUDENT TRUSTEE REPORT

Public Session

BACKGROUND INFORMATION:

After a successful exam season, the student councils of all three of the Board's high schools are excited to begin planning and finalising the activities they hope to run throughout the second semester.

DEVELOPMENTS:

Valentine's Day events proved to be a success within the three schools, and other upcoming events are each student council's top priority. Each school has also completed the annual grade eight night, where the parents of future secondary school students within the board have a chance to learn more about each important part of the school their son/daughter may be interested in. This included, but is not limited to, academics, sports, extra-curriculars/clubs, and faith.

SCHOOL NEWS:

Assumption College student council utilized their school prefects to help yield positive results on their junior students' exams. They held an exam blitz where each department had several school prefects and one to two teachers helping students to gain better understanding of how to study and what content/questions they should be confident in solving/answering. They also held a red shirt day in support of murdered or taken indigenous women.

Holy Trinity had a ping-pong tournament before exams as a way to de-stress and have a study break. At lunch in the gym they had multiple elimination matches until they found a winner. Holy Trinity has also recently started a youth group revolving around faith and questions about faith/religion. It is a group of young people who have an opportunity to discuss thought provoking questions and their opinions and feelings on these matters.

St John's College has had large successes selling Matchmakers on Valentine's Day. They had long lines at both junior and senior lunches for the three days of selling, and it helped bring a sense of joy and friendship to the St. John's community during Valentine's Day. Student council is also currently working hard on an Open Mic Night for the students to share talents unrelated to music/song which is shared at the Coffee House.

RECOMMENDATION:

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.

2018-19
Trustee Meetings and Events

Date	Time	Meeting/Event	New / Revised
February 26, 2019	9:00 am 9:30 am 7:00 pm	STSBHN Meeting SEAC Meeting Board Meeting	
February 28, 2019	5:00 pm	Conversation with Bishop Crosby	
March 6, 2019	10:30 am 3:00 pm	SAL In-take – Holy Trinity Executive Council Mtg.	
March 7, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	
<i>March 11-15, 2019</i>		MARCH BREAK	
March 19, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
March 26, 2019	4:00 pm 7:00 pm	Legal Expenses Committee Mtg. Board Meeting	
March 27, 2019	1:00 pm	Catholic Education Advisory Committee Mtg.	
April 5, 2019	9:00 am	Council of Catholic Service Organizations Committee Mtg.	
April 10, 2019	10:30 am 3:00 pm 7:00 pm	SAL In-take – Holy Trinity Executive Council Mtg. System-Wide Parent Council Adobe Connect Session	
April 11, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	
April 16, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
April 23, 2019	7:00 pm	Board Meeting	
April 25-27, 2019		OCSTA AGM & Conference	
<i>May 5-May 10, 2019</i>		Catholic Education Week	
May 8, 2019	10:30 am	SAL In-take – Holy Trinity	
May 9, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	
May 15, 2019	3:00 pm	Executive Council Mtg.	
May 21, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
May 28, 2019	9:00 am 7:00 pm	STSBHN Meeting Board Meeting	
May 30-June 1, 2019		CCSTA AGM	
June 5, 2019	10:30 am	SAL In-take – Holy Trinity	
June 12, 2019	3:00 pm	Executive Council Mtg.	
June 13, 2019	9:00 am 1:00 pm	SAL In-take – St. John's SAL In-take – Assumption	
June 18, 2019	9:30 am 7:00 pm	SEAC Meeting Committee of the Whole	
June 25, 2019	7:00 pm	Board Meeting	
June 27, 2019	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation	

Meetings scheduled at the Call of the Chair: Accommodations Committee, Audit Committee, Budget Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Mental Health Leadership Steering Committee, Policy Committee